

**To:** CN=Bill Dunbar/OU=R10/O=USEPA/C=US@EPA;CN=Hanady Kader/OU=R10/O=USEPA/C=US@EPA;CN=Judy Smith/OU=R10/O=USEPA/C=US@EPA[]; N=Hanady Kader/OU=R10/O=USEPA/C=US@EPA;CN=Judy Smith/OU=R10/O=USEPA/C=US@EPA[]; N=Judy Smith/OU=R10/O=USEPA/C=US@EPA[]  
**Cc:** []  
**From:** CN=Candace Smith/OU=R10/O=USEPA/C=US  
**Sent:** Mon 8/1/2011 9:44:41 PM  
**Subject:** Bristol Bay Communications Planning

CS 8-1-11 per Hanady K.

Hi Candace,

Marianne asked me to work with you to find time next week for two separate meetings:

Puget Sound Communications: Marianne, Hanady, Tom Eaton, Jo Henry  
Bristol Bay Communications: Marianne, Hanady, Judy Smith, Bill Dunbar

Marianne usually has the busiest schedule, but I'm pretty open. Is there anything I can do to help in scheduling these?

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How long are the meetings to be? One hour each  
Do I need to arrange for a VTC? No  
Can you please tell me the entire subject line? Meeting titles: (1) Bristol Bay Communications Planning, (2) Puget Sound Communications Planning  
Will there be any background information/details? The people involved will know the background--no materials now, but I will probably draw up an agenda shortly before the meeting that I can share with the participants before we meet.